

Shaping Stortford Steering group

Wed 25 April 2018 @ 15:30
Charringtons House Rooms A & B

MINUTES

Present:	Cllr Gary Jones	-	EHC Deputy Leader & Chair
	Helen Standen	-	EHC Director
	Anjeza Saliaj	-	Project Manager
	Cllr Colin Woodward	-	Town/District/County Councillor
	Kevin Steptoe	-	EHC Head of Planning
	Jan Hayes-Griffin	-	HCC
	Adam Wood	-	LEP
	Nicci Statham	-	President - BS Chamber of Commerce
Also Present :	Jo Vottariello	-	PA (Minutes)
Apologies :	Nick Hyde	-	Chairman - BS Chamber of Commerce
	James Parker	-	BSTC Chief Executive

1. Minutes of previous meeting – 28 March and matter arising

Agreed as an accurate record. All actions complete or in progress unless mentioned below.

Matters arising:

- 1.1 Gary advised that 5.2 should say BID chairman, not coordinator who has now been decided as the owner of Karens Cakes. **KS**
- 1.2 Kevin commented on Goods Yard advising that it gained committee approval but is still going through the legal channels before the appeal on a previous scheme is withdrawn. The discharge of planning conditions regarding car parking and cycle routes and parking will be discussed with Shaping Stortford.
- 1.3 Gary advised the train operator will close their existing car park on 1st May and open the new temporary one. A sign has been erected at the site advising the public of the change.
- 1.4 Gary advised that the Civic Federation have confirmed they will not be attending this meeting and Helen is looking at involving other external stakeholders by way of advertising and would encourage members to promote this.

2. Minutes of ORL Delivery Board 10 April 2018

- 2.1 Main item was providing feedback on the arts centre consultation from March. Traffic impact and modelling were also discussed as well as the soft market testing which was successful.

- 2.2 The unsuccessful bid from LEP was also discussed and Adam provided an explanation which was largely due to the huge amount of bids versus funding available. The bid will be resubmitted for another funding pot and will go to the panel at the end of May for a decision.
- 2.3 Jan commented on the concerns that Highways have regarding the ORL site which include pedestrian access. Kevin advised that he and Annie met with transport colleagues from HCC and Annie will be adding an addendum to the transport plan which consultants are working on.

3. Park & Ride

- 3.1 Helen is aware that a park and ride facility was discussed at the town council meeting last night (24 April) and although there are viability concerns, we are willing to test it. It could be a car sharing option rather than a bus service so it would need buy in from residents and needs analysis of possible users. Jan suggested Helen speaks to Rupert at HCC about find out how St Albans ran theirs. Helen will work on brief and circulate before the next meeting in June. **HS**
- 3.2 Jan asked who this would be aimed at – Helen advised it would be mainly workers. Jan suggested that we would need to ensure it was in the right location and at the right price. The location would need careful consideration as we have no land we could use currently. Be useful to find case studies to see what others have done.
- 3.3 Kevin to pick up the park and ride options with Countryside for discussion regarding BS South.

4. Update on Transport Options work

- 4.1 Kay Mead (EHDC planning) has assisted discussions with Kevin for AECOM to do a smaller piece of work in order to evolve the BS Transport Options document into a strategy with the addition of a parking strategy.
- 4.2 Jan suggested EHDC define the parking brief and her colleagues would collate the full brief for AECOM to develop the strategy. The draft brief is to be shared. **GJ/HS
JHG**

5. AOB and items for future agenda

- 5.1 Jan advised that the HCC Environment, Transport and Travel panel discussed the draft Local Transport Plan 4 yesterday. Most towns want to be sustainable travel towns but don't know what they will be getting involved in. They will also have to have sustainable funding. HCC will also be considering bids from towns for LTP4 – which will launch sometime in September. The group agreed we would consider a bid on behalf of Bishops Stortford to try and become a sustainable travel town.
- 5.2 Nicci joined the meeting at 4.30pm and agreed that she or Nick would attend each meeting. Jo to forward invites.
- 5.3 Gary agreed that there will be circulation of documents between now **JV**

and June but to cancel the next meeting of 23 May.

JV

Next Meeting: 27 June 2018 @ 15:30 held at Charringtons House

FINAL