

# Shaping Stortford - Steering Group

Wednesday 21 June @ 15:30  
Charringtons House Rooms A & B

## MINUTES

Present: Cllr Gary Jones - EHC Deputy Leader & Chair  
James Parker - BSTC Chief Executive  
Anjeza Saliaj - Project Manager  
Helen Standen - EHC Director (left meeting at 16 :40)  
Kevin Steptoe - EHC Head of Planning  
John Rhodes - President - BS Civic Federation  
Jan Hayes-Griffin - HCC  
Cllr Colin Woodward - Town/District/County Councillor

Also Present : Jo Vottariello – Minutes / Fiona McWhinnie – PA  
Gregory Ault -Project Manager – Castle Gardens

Apologies received : Adam Wood – LEP  
Nick Hyde – Bishop’s Stortford Chamber of Commerce

### 1. Minutes of 26 April 2017

Chairman of Bishop’s Stortford Chamber of Commerce Nick Hyde will be coming to future meetings but not available for this one.

Agreed as an accurate record and agreed that GJ may redact any sensitive information for wider circulation if required.

#### Matters arising :

- 1.1 Amend 2.1 - remove ‘be’ in final sentence
- 1.2 Group name was further discussed and ‘**Shaping Stortford**’ was **agreed.**
- 1.3 Station Road Bridge – CW forwarded email.

Other actions covered elsewhere on the agenda

### 2. Castle Park Presentation – (Gregory Ault)

Key Points to note :

- Public engagement - September 2017
- Planning Application will be submitted Jan 2018
- Apply for 2<sup>nd</sup> phase lottery funding in Aug 2018 for award Dec 201
- Start date for delivery would be April 2019 and works will take approx. 2 years.

- 2.1 Links to other projects: Tennis courts, as they will need relocating, Waterside Stortford as this fits into the vision and ORL as this project has a similar timeframe.
- 2.2 Question was asked about access points for pedestrians and cyclists and GJ encourages conversations with the transport group and continuing with HCC to ensure the projects are aligned and decisions for this are taken collectively. CW asks to keep in mind that we will need a controlled access for elderly and disabled from Link Road.

### 3. Minutes of Old River Lane Delivery Board

#### 3 May & 6 June

- 3.1 MSCP was discussed and JR is concerned about the preferred location of Northgate End as he feels it would cause increased traffic congestion. AS advised that other options are still being looked at and work on alternative options is progressing. Will be captured through the traffic studies and ongoing work on options.
- 3.2 JR asked about what the options are with the Arts Centre and was there an option of keeping the Museum where it is. GJ clarified that discussions are ongoing with the trustees and a Business Case is being prepared. JR asked if the BC will be shared with this group. AS explained that the delivery process of the final BC is not fully defined yet. She also noted that the BC contains confidential data that limit sharing options with third parties not involved in its definition. .
- 3.2 Point 2.2 of 6 June states '*The ORL board AGREED that BSTCSG should lead on traffic modelling and traffic issues for the town*' this is an agenda item for further discussion.

### 4. Project Priorities / Project Management

- 4.1 A set of draft Transport Objectives were supplied with the agenda.
- 4.2 JHG is aware that quick wins may be needed but we do not want to divert attention from other major pieces of work as we want to create a more sustainable approach to transport. Agreed at the EHC-HCC meeting this week that they need to work on an evidence pack on current transport in Bishop's Stortford which will take approx. 4-5 weeks to complete. JHG suggested that a paper comes to this meeting to set out what the processes and timescales are to create a transport strategy for the town and then this can feed into all projects and priorities. So far boundary set and funding has been agreed for the evidence pack. **JHG**
- 4.3 JHG broadly agrees with the objectives but asked for clarity around the ORL objective for the MSCP.
- 4.4 GJ asked if we need to do more to enable the work to be done. AS advises that a smaller group will be created to focus more on the transport strategy. Process to be set out for next meeting. **AS**
- 4.5 Anchor Street leisure site was on the market and have recently reduced price. GJ wanted to make everyone aware in case we want to take any action.
- 4.6 JP keen to create a pilot for putting detail into action, specifically for South Street. GJ keen to look at them at the next meeting and see what **AS/JHG**

areas we could work on. Capture what we have discussed with a view to making a decision on which one to take forward. Keen to identify those projects where we can start work now to create some momentum.

## 5. Updates

**a) Traffic Modelling** – EHC, HCC and EHC transport consultants have met. New surveys and scope for the extended traffic model have been agreed. Revalidated traffic model to be completed by the end of September.

**b) Goods Yard** – update provided with agenda.

Agreed to cancel meeting of 26 July but ensure that actions have enough progress for next meeting in August. JP given apologies for August meeting.

**Next Meeting:** 23 August @ 15:30 held at Charringtons House