



East Herts **Smartcard**

At East Herts Council we understand it's important to make parking as easy as possible for residents, visitors and businesses. Smartcards offer a **convenient and easy alternative** to paying by cash and can be used in any East Herts Council run car park.

As a further incentive, customers using a Smartcard to buy a 5 hour or all day pay and display ticket in our car parks will get a **10 percent discount** on the regular tariff. (Applies to all day tariffs in Stanstead Abbots and Buntingford).

Smartcards can be bought at our receptions in Bishop's Stortford and Hertford with values of £50, £100 and £250. Other outlets in our main towns and villages also sell the Smartcard. Go to www.eastherts.gov.uk and follow the links to find the vendor nearest to you. You can use the **application form attached** or download one from our website.

You can pay by cash, cheque, postal order or credit/debit card. Credit/debit cards are accepted only at the council offices at The Causeway and Wallfields.



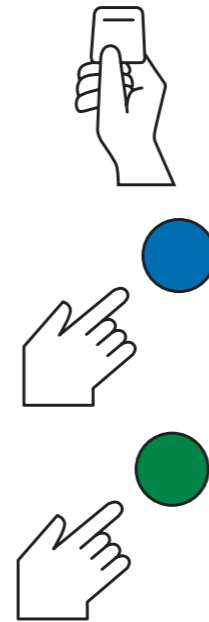
Instructions on how to use the Smartcard are included on the front of pay and display machines in the car parks. Please insert the Smartcard into the slot with the image and chip face upwards. If the machine fails to recognise your Smartcard, please try again or use another machine in the car park.

If you no longer need your Smartcard please return it to the Council offices in Bishop's Stortford or Hertford to cancel it and for a **rebate of any unused balance** which must not be less than £5.

IMPORTANT - Please **take good care** of your Smartcard as East Herts Council does not replace or reimburse for lost or stolen cards. A lost or stolen Smartcard should be reported to East Herts Council as soon as possible in case it has been handed in.

It is the **motorist's responsibility** to ensure a valid pay and display ticket is placed on the inside of the vehicle's windscreen before leaving the car park.

Remember: The East Herts Smartcard does not guarantee you a parking space. Please **find a space before using your Smartcard** to obtain a pay and display ticket.



East Herts **Smartcard** Application Form

Name (capitals)

Company Name (if applicable)

Address

Postcode

Contact telephone number

I enclose the amount	Number of cards required	
£50		£
£100		£
£250		£
Recorded delivery surcharge (postal applications only)		£2 (p&p)

£

Card Number

Expiry Date / Issue Number

Cheques and postal orders should be made payable to East Hertfordshire District Council. I understand that lost or stolen cards will not be replaced or reimbursed by East Hertfordshire District Council.

Signed Date

Complete application form and, post it or hand in at East Herts Council offices:

- The Causeway, Bishop's Stortford, CM23 2EN
- Wallfields, Pegs Lane, Hertford, SG13 8EQ

Hours of opening: Monday - Friday, 8.30am - 4.45pm
Please do not send cash through the post.